

65-0091

20 JAN 1965

65-495

CONFIDENTIAL

MEMORANDUM FOR: Executive Director-Comptroller

THROUGH : Director of Logistics
Deputy Director for Support
Director of Budget, Program Analysis
and Manpower

SUBJECT : Project [REDACTED]

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1. This memorandum contains a recommendation for the approval of the Executive Director-Comptroller; such recommendation is contained in paragraph 3.

2. Attached is a proposed project to provide for the hiring of approximately six (6) contract guards. These guards will provide essential security coverage during a period of about two years of special maintenance and repair work in the Headquarters Buildings. It is planned that this work will begin in January 1965 and that it will be accomplished either during normal duty hours or after hours as required.

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3. It is recommended that approval be granted for Project [REDACTED] as presented in the attachment to this memorandum.

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[REDACTED]
Howard J. Osborn
Director of Security

Attachment:

Project [REDACTED]

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DOC	8	REV DATE	10-11-81	BY	086199
ORIG COMP		OPI	31	TYPE	01
ORIG CLASS	5	PAGES	4	REV CLASS	C
JUST	22	NEXT REV	2011	AUTH	HR 10-2

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CONCURRENCE:

FOIAb3b

[REDACTED]

Director of Logistics

1-26-65
Date 25X1A9a

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[REDACTED]

L. K. White
Deputy Director for Support

29 Jan 65
Date

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[REDACTED]

John M. Clarke
Director of Budget, Program
Analysis and Manpower

29 Jan 65
Date

The recommendation contained in paragraph 3 is approved:

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[REDACTED]

Lyman B. Kirkpatrick
Executive Director-Comptroller

2 Feb. 65
Date

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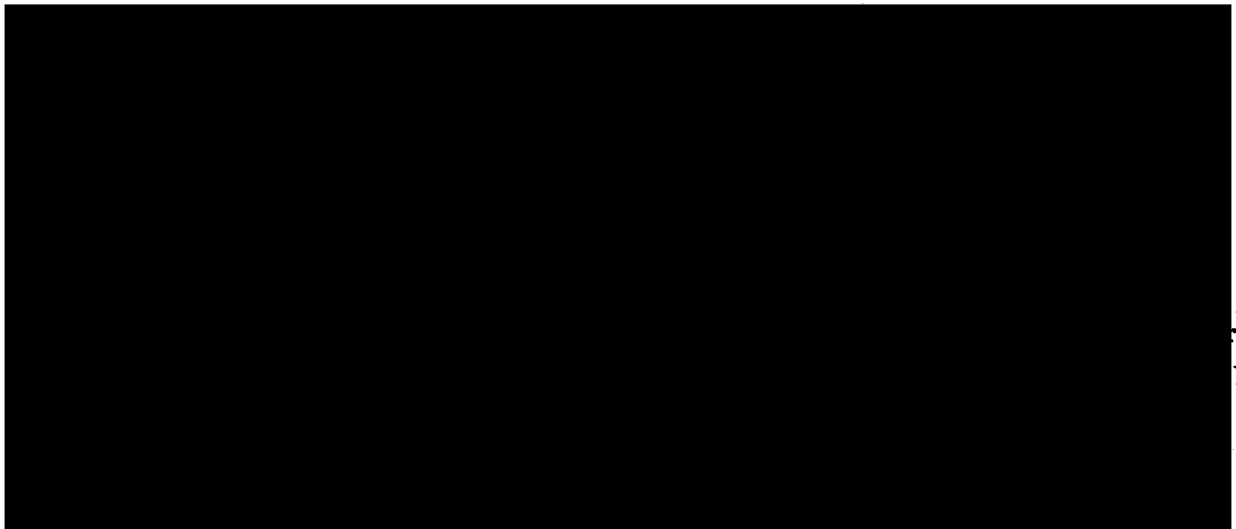
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Project [REDACTED]

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25X1A^I. PURPOSE



II. PERSONNEL

This project will require approximately six (6) full-time special security guards who will work either during normal duty hours or after hours as required. It cannot be accomplished with personnel presently on duty with the Agency. The General Services Administration does not normally provide guards for this type of duty and will not authorize the use of present guard force members on an overtime basis because of limitations on the use of overtime. Further, effective monitoring of Contractor personnel engaged in various construction activities can best be accomplished by specially trained personnel.

It is anticipated that this project will be completed in approximately two (2) years. The project personnel could not be easily transferred to staff employee positions because of their unique qualifications. It is, therefore, planned to utilize contract personnel who will be recruited locally. These personnel will be paid at the hourly rate equivalent to a GS-4. They will be trained and supervised by staff employees of the Physical Security Division.

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III. TIME PERIOD

It is estimated that the project will run for a period of two (2) years beginning in January 1965.

IV. COST AND ACCOUNTABILITY

The estimated cost of the project will be \$15,000.00 in FY 1965 and \$30,000.00 in FY 1966. The accounting for funds will be in accordance with Agency regulations as provided for within the terms of the individual contracts which will be prepared by the Contract Personnel Division.

V. AVAILABILITY OF FUNDS

Necessary funds will be made available for the project by the Office of Logistics.

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